How to Become a Winchester Hospital Volunteer

All prospective adult volunteers are asked to fill out an application as well as sign a Commitment and Confidentiality Agreement. Both forms are available on Winchester Hospital’s website, www.winchesterhospital.org. Once your application is received, you will be called for an interview.

Volunteer Orientations for prospective volunteers are held throughout the year. The Orientation includes an overview of Winchester Hospital’s Volunteer Program, a tour of the Hospital and time for you to ask questions.

To find out more about Winchester Hospital’s Adult Volunteer Program, get a paper application or find out when the next Orientation is being held, please call the Volunteer Office at (781) 756-2625. We look forward to working with you!

Volunteer opportunities include:
- Breast Care Center
- Baldwin Park II Reception
- Child Life Program
- Clerical Service
- Coffee Cart
- Day Surgery
- Emergency Department
- Endoscopy Center
- Imaging (X-ray) Transport
- Information Desk
- Messenger Service
- Oncology
- Pre-Admission Testing
- Read to Me Program
ABOUT WINCHESTER HOSPITAL

Located in Winchester, Massachusetts, Winchester Hospital is the northwest suburban Boston area’s leading provider of comprehensive health care services. With a total of 206 beds and bassinets, Winchester Hospital serves the health care needs of Winchester, Woburn, Reading, Wilmington, North Reading, Stoneham, Burlington, Billerica, Medford, Malden, Wakefield and several other surrounding communities. In addition to acute care inpatient services, Winchester Hospital also provides integrated home care and has several outpatient care facilities.

Winchester Hospital’s mission is to ensure that the highest quality healthcare continues to be delivered through the coordination of available resources for the purpose of improving the health of the communities we serve.

VOLUNTEER INTRODUCTION

For nearly a century, individuals have come to Winchester Hospital to share their time and energy. Today’s volunteers have many opportunities to serve the hospital as its services continue to grow in various communities.

Winchester Hospital welcomes volunteers who are committed to providing high-quality service to the hospital and its patients. Should you decide to become a volunteer, you will be part of a team that plays a pivotal role in providing outstanding patient care. It’s the personal touch of volunteers that help to make Winchester Hospital extraordinary in the eyes of all people it serves.

Requirements

While competencies differ depending on each volunteer’s specific duties, all volunteers must have a number of requirements and abilities, which are listed below.

- Ability to commit to at least three hours of service per week
- A current TB test (within 12 months)
- Proficiency in the English language
- Ability to push wheelchairs, stretchers, and carts as well as lift objects (not required for all volunteer areas)
- Ability to take direction and assignments
- A positive Service Excellence attitude (see back page for more information)

Winchester Hospital does not tolerate harassment of any kind which includes, but is not limited to, humiliating jokes, degrading remarks, political opinions, and intimidation.

Training

Training is part of the volunteer program to acquaint individuals with Winchester Hospital and their specific duties. Orientation meetings are held throughout the year for those interested in the hospital’s volunteer opportunities. Prospective volunteers meet with a member of the Volunteer Office staff to determine a placement and answer any questions they may have. Once a placement is set, the volunteer is given a handbook, assignment guide and on-the-job training. Volunteers must also attend a mandatory annual training to stay up-to-date on changes within the Hospital.

Training programs are held throughout the year for volunteers.

Uniforms must be purchased by the volunteer and are tax deductible. The hospital’s volunteers dress in “business casual” attire. Photo ID’s are supplied and must be worn on the hospital premises.

Opportunities

Volunteer opportunities are available in many settings at a variety of Winchester Hospital facilities in several towns.

Locations include:

Winchester Hospital- Main Campus
41 Highland Avenue
Winchester

Human Resources
Staff Development
7 McKay Avenue
Winchester

Community Health Institute
Corporate Communications
Marketing
Baldwin Park I
12 Alfred Street
Woburn

Breast Care Center
Oncology
Baldwin Park II
7 Alfred Street
Woburn

Diabetes Center
Wound Care Center
Weight Management Center
75 Riverside Avenue
Medford

Endoscopy Center
10P Commerce Way
Woburn